

Office Use ↓	<i>Follow instructions carefully and fill out form completely to ensure a speedy recovery</i>			
DATABASE #	RECOVERY TEAM MEMBER THAT ASSISTED YOU		PHONE NUMBER	FAX NUMBER
			0044 (0)115 9597904	0044 (0)115 9895401
	STEP 1 Contact Information			
	NAME		DAYTIME PHONE	
STREET ADDRESS		ALTERNATE PHONE		
CITY	STATE	ZIP	EMAIL	
CHECK/MONEY ORDER #	STEP 2 Media Information - Pricing is based on the capacity of the media			
	HARD DRIVE MAKE/MODEL		CAPACITY/SIZE	
	HOW DATA WAS LOST <i>(Additional info can be written on the back of this form)</i>			
AMOUNT ENCLOSED	STEP 3 Payment Information - Must have payment enclosed or credit card number on file for work to proceed			
	A £53 NON-REFUNDABLE ANALYSIS FEE IS REQUIRED <i>(Applied to the recovery cost if successful)</i>			
<input type="checkbox"/> Credit Card #: _____ Expires: _____ 3-4 Digit Card Code: _____				
<input type="checkbox"/> Money Order <input type="checkbox"/> Personal Check <i>(Your media will be held for 10 business days or until check clears)</i>				
ARCHIVE INVOICE #	STEP 4A Ship To Information			
	Please use hard drive approved packaging. Mark as "Electronic Media - Do Not Expose to Magnetic Fields." Use FedEx, UPS or a shipping method that allows package to be tracked. Send completed form and media to:			LC Technology Europe, Ltd. Sutton Place, 49 Stoney Street The Lace Market Nottingham UK NG1 1LX
ALTERNATE SHIPPING	STEP 4B Return Shipping Information - Call for shipping rates and expected delivery date			
	SHIPPING PREFERENCE IN ADDITION TO £53 NON-REFUNDABLE ANALYSIS FEE <i>(Specify FedEx and UPS service request)</i>		UNSUCCESSFUL RECOVERY <i>(Unreturned media will be safely destroyed)</i>	
	<input type="checkbox"/> UK First Class Post <i>(available within the United Kingdom only)</i>		<input type="checkbox"/> Return Media	
<input type="checkbox"/> FedEx: _____		<input type="checkbox"/> UPS: _____		
STEP 5 Liability Waiver - Must be Signed and Dated before work can be begin				
I, _____, grant permission to LC Technology International, Inc. ("LCTI") to perform any action they deem necessary to attempt to recover my files and/or data. I understand that this procedure is a final attempt towards the recovery of data and could result in loss of part, or all, of the data stored thereon, and that LCTI makes no warranty or guarantee as to the success of its attempts. Furthermore, I release LCTI from any liability for any data loss, which may occur during, or as a result of, this procedure. I also release LCTI from any liability for any theft, damage or destruction to the media and any other hardware, or other media sent to LCTI in connection with this Waiver. ALL CLAIMS FOR LIABILITY AND/OR LOSS INCLUDING WITHOUT LIMITATION ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHICH MAY OCCUR AS A RESULT OF ANY LCTI ACTION (OR INACTION) ARE HEREBY EXPRESSLY WAIVED. I also understand that, even if the data is successfully recovered, there is a possibility that individual files may still be inaccessible due to the type of damage originally sustained. In addition, I agree to pay the applicable fee for these services by LCTI, plus shipping and handling expenses as follows: LCTI will pay for return shipping through FedEx Ground. Expedited shipping, shipping through alternative carriers, shipping insurance, and other shipping related expenses are the undersigned's responsibility. I agree to accept the responsibility for shipping the media and any additional hardware to LCTI. LCTI will not be responsible for any damages and theft incurred during the shipping process and any loss or claim against such agents shall be solely by and on the behalf of the undersigned. I agree to all of the foregoing conditions.				
Office Use ↑	SIGNATURE		DATE	